



CIVIANE CHUNG

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Summary

Experienced graphic designer / production artist with excellent Adobe Creative Suite skills. I thrive on solving problems and creating flawless files in InDesign, Illustrator and Photoshop. My main responsibilities have been producing digital art, but as a member of small studios, I have been involved with all aspects of a project, including research, design, and coordinating with both clients and vendors. I enjoy exercising my creativity but I am also able to follow directions quickly and accurately. I work well collaboratively as well as independently. My strong digital skills are complemented by a love of typography and excellent proofreading skills.

Experience

HOWRY DESIGN ASSOCIATES, SAN FRANCISCO, CA

Graphic Designer / Production Artist (2016 to 2017)

Responsible for design, production, preparing files for press, as well as tracking projects, communicating with clients and coordinating with vendors. Projects included: digital materials (email blasts and websites) and print materials (brochures, newsletters, print ads and invitations). Clients included First Republic Bank and PG&E. www.howry.com

L STUDIO, SAUSALITO, CA

Graphic Designer / Production Artist / Project Manager (2007 to 2016)

Graphic design support for a design and communications studio with a focus on sustainable land use organization clients. Responsible for research, design, production, trouble-shooting files, preflighting, press checks, as well as tracking projects and managing client communications. Projects included: print materials (newsletters, stationery, annual reports and style guides) and digital materials (email blasts and websites). Clients included: The Presidio of San Francisco, The Conservation Lands Foundation and Hines. www.lstudio.net

THE TAPROOT FOUNDATION, SAN FRANCISCO, CA

Graphic / Web Designer (2004 to 2012)

The Taproot Foundation is a nonprofit that organizes professionals to help other nonprofits. As a volunteer, I worked with a diverse group of volunteers to create brochures and websites for nonprofit organizations such as the Friends of the San Francisco Public Library, the Breast Cancer Emergency Fund and the Volunteer Center. www.taprootfoundation.org

FREELANCE GRAPHIC DESIGNER, SAN FRANCISCO, CA

(2003 to 2007)

Projects have included designing and implementing logos for identity systems and promotional materials, as well as design and production work for publications and websites. Clients included: Peet's Coffee, and ALTA English Books.

SAFEWAY.COM, PLEASANTON, CA

Graphic Designer / Web Production Artist (2006 to 2007)

Design and production support as part of the in-house Safeway.com team. Created homepage ads and web banners on a weekly basis. Fast paced environment that required a quick turnaround time and the ability to remain calm and focused. Also responsible for various print collateral and UI design.

Skills InDesign / PhotoShop / Illustrator / MS Office / Google Docs / HTML / WordPress

Education

City College of San Francisco, Certificate in Print Production (Graphic Communications), May 2003

University of Toronto, B.A. Honors, Specialist in English, graduated with High Distinction, June 2000